

## **ATTENTION**

### **Computer Use Agreement**

In keeping with the Hope Library's Mission Statement to enrich the quality of life and meet the educational and informational needs of users of all ages, we are pleased to offer Computer/Internet access to the public. The Internet offers global access to information with a highly diverse user population and library patrons use it at their own discretion. Patrons should be aware that not all information found on the Internet is accurate, complete, current or inoffensive and the Hope Library does not imply sponsorship or endorsement through provision of access. **Since the Hope Library is unable to monitor or control the content of the material available, parents and legal guardians, are responsible for monitoring and/or restricting their child's (and only their child's) access to the Internet.** Parents and legal guardians are encouraged to not only provide supervision for their children, but also to share in the exploration of the resources available on the Internet. The following is a list of regulations which govern the use of computer workstations at the Hope Library:

- Library patrons age 10 and over may use computers with Internet Access. **Children younger than 10 must be supervised by an adult at all times while using the internet.**
- The user shall make no changes in the setup or configuration of system hardware or software. The user will not try to modify or gain access to the system files, passwords, or data.
- The user will not seek unauthorized access to any computer system or network.
- Personal software may not be used on the library Computer/Web stations.
- Computer/Web stations shall be available in half-hour blocks of time. Time may be renewed if no other patrons are waiting. Maximum time is limited to 2 hours per day.
- No patron may extend their time over the 2 hour limit by using another library card.
- Time limits may be extended by staff if user is doing school work, or taking a test, or filing for unemployment.
- Computer/Web station times may be reserved in advance.
- No food or beverages are allowed at the computer stations.
- No more than two people at a time shall be allowed at the same Computer/Web station.
- Users must have basic computer skills. Library staff will try to assist users when possible but their availability may be limited.
- Volume control on all computers must be set on mute so other library patrons are not disturbed. The use of headphones is allowed and encouraged.
- Black and white print outs are available at \$.15 per page, color print outs are available at \$.50 per page.
- Public computers automatically shut down 15 minutes before closing.
- Files cannot be saved to the hard drive. Users may download to a USB (flash) drive only. Some Internet resources are inappropriate to a library setting. The library is a public place; the staff has the authority to end an online session when inappropriate materials are displayed on the screen. This may include material that you do not find personally offensive.
- Filtering software is installed on all computers in compliance with CIPA (Children's Internet Protection Act). PARENTS: filters do not block all objectionable materials. It is the parents' responsibility to monitor their child's internet activity.
- Misuse or abuse of computers or internet access as well as the failure to abide by this agreement may result in damages charged and the suspension of Computer/Internet use privileges.

As the end user, parent, or guardian, I have read the above Computer/Internet Agreement. I recognize it is impossible for the Library to restrict access to controversial materials and I will not hold the library responsible for materials acquired on the Computer/Internet. I accept all terms and conditions as stated above and using the internet implies my consent.